



Cancellation Policies:

General considerations of the cancellation

- ⤵ In case the attendee wants to use his right to take the training again according to the Adistec Education cancellation policies and the training which the attendee has originally registered for is no longer available in our public calendar (either by a version change, because it has been discontinued or for any other reason). Attendee is entitled to take any other training offered by Adistec Education under its public calendar, which may be subject to payment of a premium price and spots available.
- ⤵ Adistec Education does not guarantee the trainings will be available on the open calendar.
- ⤵ In case you want to switch the attendee, the new attendee must be from the same organization as the original.
- ⤵ The attendee who does not show up at a training and wishes to obtain the study materials, has to present the correct invoice and payment receipt.
- ⤵ One set of manuals will be given to each attendee.

The attendee is responsible to participate in the training which he registered for, if the attendee does not complete the minimum time requirement, the training will be considered incomplete.

In case an attendee to a confirmed course cancels their participation and has the right to our cancellation policies, it's the attendee responsibility to obtain a new date for the training based on Adistec Education's open calendar.

- ⤵ Adistec Education is not responsible for travel, hotel or expenses that may present to an attendee who participates of a training outside their place of residency.
- ⤵ Adistec Education has the right to accept or deny an application accordingly.
- ⤵ To redeem the cancellation policy, you must open a ticket on Adistec Total Support. [View PDF](#)



Cancellation conditions.

A) Absent WITH previous notice:

- a.** If a student who confirmed participation cancels and informs us 48 hours in advance from the date of the training. Adistec Education will recognize 100% of the credits obtained and the student may use them for the new training date they wish to participate in. As long as its done within 6 months.
- b.** After 6 months, Adistec Education will only recognize 50% of the credits obtained.
- c.** In case the training the student originally registered for is no longer available, the student has the right to participate in any other training offerd by Adistec Education's open calendar which may be subject to payment of a premium price and spots available.

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B) Absent WITHOUT previous notice

- a.** In case the student cancels their participation without previous notice, Adistec Education will not recognize the credits obtained , they wont be able to participate in another training, and they will not be given the course materials.

C) No Show

- a.** In case the attendee wishes to cancel their participation during the first day of the training. Adistec Education will recognize 50% of the credits obtained, which they may be used to register in a new training.
- b.** In case the attendee wants to use his right to take the training again according to the Adistec Education cancellation policies and the training which the attendee has originally registered for is no longer available in our public calendar (either by a version change, because it has been discontinued or for any other reason). Attendee is entitled to take any other training offered by Adistec Education under its public calendar, which may be subject to payment of a premium price and spots available.

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